








Manage Maintenance Audits

for Certifying Partners

-  ... **1** Ensure maintenance auditor has a current copy of the maintenance audit and the action plan template.
-  ... **2** Receive the completed maintenance audit and action plan from the employer.
-  ... **3** Confirm the maintenance auditor who conducted the audit has completed the required maintenance auditor training.
-  ... **4** Complete quality assurance on the maintenance audit.
-  ... **5** Advise the maintenance auditor if he or she has met the maintenance audit requirements within **10 business days** of receiving the completed audit.
-  ... **6** Work with the maintenance auditor to resolve any issues or concerns identified with the maintenance audit results.
-  ... **7** Email a copy of the maintenance audit to SAFE Work Manitoba.

